

CONTRACT SERVICES

6/2/15

Grossmont-Cuyamaca Community College District Auxiliary to pay Grossmont Union High School District for contract services:

1.0 FTE: GUHSD Teacher on Loan

1.0 FTE: GUHSD Certificated Teacher on Special Assignment

Services: Health Pathway Curriculum and Program Implementation Support

Performance period: July 1, 2015-June 30, 2016

Total: \$203,188

Funding source: CTE Regional Pathways, CA Health Workforce Initiative—through GCCCD Auxiliary Organization

Contact: Natalie Ray, Program Director

SCOPE OF WORK:

The *Curriculum and Pathway Program Coordinators* will be responsible for curriculum implementation and pathway development support, oversight of grant funding to sites, collaboration with local and statewide partner middle schools and colleges, assistance with work-based learning opportunities, facilitation of pathway site team collaboration, meeting and event coordination, student tracking, and reporting.

CURRICULUM

- Provide curriculum implementation support
- Expand existing curriculum to include "career spotlight" per unit, to focus on related jobs and required education/training
- Development of Medical English and Medical Math modules in coordination with college faculty
- Explore framework for Medical Physics
- Assist with development of HWI Soft Skills Certificate
- Assist sites with curriculum implementation
- Perform site visits to support classroom activities and instruction
- Complete UC applications and seek UC approval for health pathway courses when needed
- Work with Grossmont and Cuyamaca Colleges on course articulation and alignment
- Participate in curricular discussion and revisions to middle and high school courses:
 - Middle school: Medical Earth/Life/Physical Science
 - High school: Medical Biology/Chemistry/Anatomy

PROGRAM DEVELOPMENT

- Provide support for pathway course sequencing
- Facilitate transitions with middle schools and colleges
- Participate in school site team meetings

PROFESSIONAL DEVELOPMENT

- Coordinate district-level professional development in coordination with regional and statewide efforts
- Assist with the coordination of HASPI Curriculum Conference in San Diego
- Work with *HASPI Nor Cal Collaborative* to support similar event in Northern California
- Assist with coordination of workshops in other regions: Los Angeles, Orange County, Inland Empire, and Bay Area

GRANT AND BUDGET OVERSIGHT

- Work with participating schools to develop budgets and manage resources effectively

INDUSTRY CONNECTIONS

- Participate in the planning for the Health Exploration Summer Institute (HESI) and HESIT program for health pathway teachers
- Coordinate and leverage existing efforts and resources to promote student access to and participation in local and regional work-based learning opportunities

WEBSITE

- Participate in website redesign to reflect statewide scope and service

PUBLICATIONS

- Participate in the development of information materials for statewide dissemination
- Work with school sites to develop pathway brochures and other information tools

TRACKING/REPORTING

- Provide oversight to the tracking of
 - Partnership agreements
 - Student enrollment
 - Workshop/conference participation
 - Student surveys
 - Teacher surveys
 - Completer surveys